



BOARD OF TRUSTEES OF THE JERSEY CITY FREE PUBLIC LIBRARY

MINUTES OF THE ANNUAL MEETING OF THE BOARD OF TRUSTEES OF THE JERSEY CITY FREE PUBLIC LIBRARY

JANUARY 23, 2024

**PRISCILLA GARDNER MAIN LIBRARY
472 JERSEY AVENUE
JERSEY CITY, NJ
ALSO STREAMING ONLINE VIA ZOOM**

Board President Nur-E Farhana Rahman called the Annual Meeting of the Board of Trustees of the Jersey City Free Public Library to order at 7:03 P.M. on Tuesday, January 23, 2024 in the Conference Room at the Priscilla Gardner Main Library, 472 Jersey Avenue, Jersey City.

President Rahman read the following announcement:

"The announcement for the January 23, 2024 Library Board Meeting was provided to the Jersey Journal in advance of the meeting date, and appeared online on the Library's website."

Roll:

Present: N. Rahman, O. Auslin, C. Harris, N. Fernandez, V. Modi.

Absent: V. Brady-Phillips, M. Morey.

Election of Officers:

1. President Rahman opened the floor for nominations for President for the term ending in January 2025.

Secretary Harris nominated President Rahman for President.

Secretary Harris moved to close nominations; Trustee Modi seconded. All present voted yes to close nominations.

All present voted to elect President Rahman as President.

By a vote of 5-0, President Rahman was elected as President for the term ending in January 2025.

BOARD OF TRUSTEES OF THE JERSEY CITY FREE PUBLIC LIBRARY

2. President Rahman opened the floor for nominations for Treasurer for the term ending in January 2025.

President Rahman nominated Treasurer Auslin for Treasurer.

Secretary Harris moved to close nominations; Treasurer Auslin seconded. All present voted yes to close nominations.

All present voted to elect Treasurer Auslin as Treasurer.

By a vote of 5-0, Treasurer Auslin was elected as Treasurer for the term ending in January 2025.

3. President Rahman opened the floor for nominations for Secretary for the term ending in January 2025.

President Rahman nominated Secretary Harris for Secretary.

Secretary Harris moved to close nominations; Superintendent Fernandez seconded. All present voted yes to close nominations.

All present voted to elect Secretary Harris as Secretary.

By a vote of 5-0, Secretary Harris was elected as Secretary for the term ending in January 2025.

Approval of Minutes:

1. The approval of the minutes of the Regular Meeting of Tuesday, December 12, 2023 was carried forward to the next Regular Meeting.

Reports:

1. President Rahman deferred the regular Director's Report and report on the claims statement.

Resolutions:

Resolution 1: to approve the payment of claims for December 2023.



BOARD OF TRUSTEES OF THE JERSEY CITY FREE PUBLIC LIBRARY

Moved: Superintendent Fernandez. **Seconded:** Trustee Modi. All present voted yes.

Resolved: that the Board of Trustees of the Free Public Library of Jersey City hereby approves and confirms the payment of claims in the amount of \$918,950.77 for December 2023, as listed in the Disbursement Journal and certified correct by the Director of Finance.

Resolution 2: to authorize a process to review and select qualified bidder(s) for critical repairs at certain Library locations.

Moved: Secretary Harris. **Seconded:** Superintendent Fernandez. All present voted yes.

Resolved: that the Board of Trustees of the Free Public Library of Jersey City hereby authorizes a process to review and select qualified bidder(s) for critical repairs at certain Library locations named in the resolution, not to exceed the respective amounts specified in the resolution.

Executive Session: Secretary Harris moved to enter closed session at 7:16 P.M.; Superintendent Fernandez seconded. All present voted yes.

Board Attorney Hunt read the following announcement:

BE IT HEREBY RESOLVED that, pursuant to Chapter 231, P.L. 1975 of the laws of the State of New Jersey, the "Open Public Meetings Act," the Jersey City Free Public Library meets in closed session for the purpose of matters of confidentiality and attorney/client privilege; personnel matters and contracts can be discussed as well. It is expected that the matters discussed in this closed session can be made public at the time that the need for confidentiality no longer exists.

Secretary Harris moved to end closed session at 8:25 P.M.; Superintendent Fernandez seconded. All present voted yes.

Resolution 3: to authorize the following personnel actions:

Appointments:



BOARD OF TRUSTEES OF THE JERSEY CITY FREE PUBLIC LIBRARY

- Maisy Card (Librarian III), effective 1/29/2024; base salary \$78,000/year.
- Tanisha Dixon (Librarian II), effective 1/29/2024; base salary \$70,000/year.
- Alejandra Garzon (Part-Time Library Page), effective 1/29/2024; base salary \$17/hour.

Interim Title & Salary Adjustment:

- Daniel Klein (Librarian II to Interim Librarian III), effective 12/18/2023; current base salary \$68,811.43/year; new base salary \$75,692.57/year.

Moved: Trustee Modi. **Seconded:** Secretary Harris. All present voted yes.

Resolved: that the Board of Trustees of the Free Public Library of Jersey City hereby authorizes the above noted personnel actions.

Resolution 4: to authorize the following personnel actions:

Provisional Title & Salary Adjustments:

- Mary Archer (Library Page to Senior Library Assistant), effective 12/18/2023; current base salary \$32,630.59/year; new base salary \$39,652/year.
- Mary Bronner (Library Assistant to Principal Library Assistant), effective 12/18/2023; current base salary \$42,170.36/year; new base salary \$46,387.40/year.
- Priscilla Brown (Library Assistant to Senior Library Assistant), effective 12/18/2023; current base salary \$42,170.36/year; new base salary \$46,387.40/year.
- Ebony Cabassa (Library Page to Senior Library Assistant), effective 12/18/2023; current base salary \$32,630.59/year; new base salary \$39,652/year.
- Reena Campbell (Senior Library Assistant to Principal Library Assistant), effective 12/18/2023; current base salary \$39,657.13/year; new base salary \$46,272/year.
- Jasepheny Carter (Library Assistant to Senior Library Assistant), effective 12/18/2023; current base salary \$42,067.54/year; new base salary \$46,274.29/year.

BOARD OF TRUSTEES OF THE JERSEY CITY FREE PUBLIC LIBRARY

- Jaden Cruz (Community Library Assistant to Senior Library Assistant), effective 12/18/2023; current base salary \$36,050/year; new base salary \$39,655/year.
- William Delgado (Senior Library Assistant – Bilingual to Principal Library Assistant), effective 12/18/2023; current base salary \$39,567.13/year; new base salary \$46,272/year.
- Brent Frenche (Library Assistant to Senior Library Assistant), effective 12/18/2023; current base salary \$36,248.19/year; new base salary \$39,873.01/year.
- Sheena Henry (Library Page to Principal Library Assistant), effective 12/18/2023; current base salary \$32,630.59/year; new base salary \$46,272/year.
- Shanice Jessup (Library Page to Principal Library Assistant), effective 12/18/2023; current base salary \$34,702.54/year; new base salary \$46,272/year.
- Theresa Laboy (Library Page to Principal Library Assistant), effective 12/18/2023; current base salary \$32,630.59/year; new base salary \$46,272/year.
- Priya Lakshmanasamy (Library Page to Library Associate), effective 12/18/2023; current base salary \$32,630.59/year; new base salary \$48,212/year.
- Priyadarshini Madhu (Library Assistant to Principal Library Assistant), effective 12/18/2023; current base salary \$32,630.59/year; new base salary \$46,272/year.
- Lyenell Madison (Library Page to Senior Library Assistant), effective 12/18/2023; current base salary \$32,630.59/year; new base salary \$39,652/year.
- Julie Metri (Senior Library Assistant to Principal Library Assistant), effective 12/18/2023; current base salary \$43,153.91/year; new base salary \$47,469.30/year.
- Osatohanmwe Osemwota (Library Assistant to Senior Library Assistant), effective 12/18/2023; current base salary \$35,382.97/year; new base salary \$39,652/year.
- Maniben Patel (Senior Library Assistant to Principal Library Assistant), effective 12/18/2023; current base salary \$48,155.02/year; new base salary \$52,970.53/year.
- Kyle Ramsey (Library Page to Senior Library Assistant), effective 12/18/2023; current base salary \$37,049.91/year; new base salary \$40,754.91/year.

BOARD OF TRUSTEES OF THE JERSEY CITY FREE PUBLIC LIBRARY

- Kizzie Rock (Library Page to Principal Library Assistant), effective 12/18/2023; current base salary \$32,630.59/year; new base salary \$46,272/year.
- Yolande Sargent (Monitor to Principal Library Assistant), effective 12/18/2023; current base salary \$32,630/year; new base salary \$46,272/year.
- Shelley Smith (Library Page to Principal Library Assistant), effective 12/18/2023; current base salary \$32,630.22/year; new base salary \$46,272/year.
- Charlene Stevens (Senior Library Assistant to Principal Library Assistant), effective 12/18/2023; current base salary \$43,523.64/year; new base salary \$47,876/year.
- Angelita Tubungbanua (Senior Library Assistant to Principal Library Assistant), effective 12/18/2023; current base salary \$39,567.13/year; new base salary \$46,272/year.
- Maximillian Vega (Library Page to Library Assistant), effective 12/18/2023; current base salary \$32,630.59/year; new base salary \$35,893.64/year.
- JaQuay Wallace (Library Page to Senior Library Assistant), effective 12/18/2023; current base salary \$32,630.59/year; new base salary \$39,652/year.
- Elliot Yorker (Data Processing Technician to Senior Library Assistant), effective 12/18/2023; current base salary \$38,199.75/year; new base salary \$42,019.73/year.

Title & Salary Adjustments:

- Jose Baldeon (Part-Time Library Page to Part-Time Library Assistant), effective 12/18/2023; current base salary \$17/hour; new base salary \$21.98/hour.
- Luis Barahona (Part-Time Library Page to Part-Time Library Assistant), effective 12/18/2023; current base salary \$17.85/hour; new base salary \$21.98/hour.
- Mackenzie Conroy (Part-Time Library Page to Part-Time Library Assistant), effective 12/18/2023; current base salary \$17.85/hour; new base salary \$21.98/hour.
- Tawanda Cooper (Part-Time Monitor to Part-Time Library Assistant), effective 12/18/2023; current base salary \$17.85/hour; new base salary \$21.98/hour.

BOARD OF TRUSTEES OF THE JERSEY CITY FREE PUBLIC LIBRARY

- Brandi Davis (Part-Time Library Page to Part-Time Library Assistant), effective 12/18/2023; current base salary \$17/hour; new base salary \$21.98/hour.
- Jordan DeJesus (Part-Time Library Page to Part-Time Library Assistant), effective 12/18/2023; current base salary \$17/hour; new base salary \$21.98/hour.
- Amanda Dominguez (Part-Time Library Page to Part-Time Library Assistant), effective 12/18/2023; current base salary \$19/hour; new base salary \$21.98/hour.
- Nesma El Adawi (Part-Time Library Page to Part-Time Library Assistant), effective 12/18/2023; current base salary \$17/hour; new base salary \$21.98/hour.
- Monet Eneda (Part-Time Library Page to Part-Time Library Assistant), effective 12/18/2023; current base salary \$17/hour; new base salary \$21.98/hour.
- Michelle Fernandez (Part-Time Library Page to Part-Time Library Assistant), effective 12/18/2023; current base salary \$17/hour; new base salary \$21.98/hour.
- Vilma Gomez (Part-Time Library Page to Part-Time Library Assistant), effective 12/18/2023; current base salary \$17/hour; new base salary \$21.98/hour.
- Michael Grant (Part-Time Library Page to Part-Time Library Assistant), effective 12/18/2023; current base salary \$17.85/hour; new base salary \$21.98/hour.
- Frances Johnson (Part-Time Library Page to Part-Time Library Assistant), effective 12/18/2023; current base salary \$17/hour; new base salary \$21.98/hour.
- Harsha Kapadia (Part-Time Monitor to Part-Time Library Assistant), effective 12/18/2023; current base salary \$17.85/hour; new base salary \$21.98/hour.
- Elizabeth Knight-Moss (Part-Time Library Program Assistant to Part-Time Library Assistant), effective 12/18/2023; current base salary \$17/hour; new base salary \$21.98/hour.
- Diane Lynch (Part-Time Monitor to Part-Time Library Assistant), effective 12/18/2023; current base salary \$17.85/hour; new base salary \$21.98/hour.
- Kim Malloy-Chapman (Part-Time Monitor to Part-Time Library Assistant), effective 12/18/2023; current base salary \$17.85/hour; new base salary \$21.98/hour.

BOARD OF TRUSTEES OF THE JERSEY CITY FREE PUBLIC LIBRARY

- Iliana Vasquez (Part-Time Monitor to Part-Time Library Assistant), effective 12/18/2023; current base salary \$17.85/hour; new base salary \$21.98/hour.

Salary Adjustments:

- Ina Araujo (Senior Library Assistant – Bilingual), effective 12/18/2023; current base salary \$39,567.13/year; new base salary \$41,545.49/year.
- Vanessa Benekin (Supervising Library Assistant), effective 12/18/2023; current base salary \$68,856.57/year; new base salary \$72,299.40/year.
- Linda Blake (Senior Library Assistant), effective 12/18/2023; current base salary \$45,964.24/year; new base salary \$48,262.45/year.
- James Burrows (Security Guard), effective 12/18/2023; current base salary \$31,990.77/year; new base salary \$37,856/year.
- Ridika Butler (Security Guard), effective 12/18/2023; current base salary \$32,630.59/year; new base salary \$37,856/year.
- Tiawanda Cannedy (Supervising Library Assistant), effective 12/18/2023; current base salary \$54,011.39/year; new base salary \$56,711.96/year.
- William Conway (Senior Library Assistant), effective 12/18/2023; current base salary \$53,659.40/year; new base salary \$56,342.37/year.
- Aurora Flores (Supervising Library Assistant – Bilingual), effective 12/18/2023; current base salary \$68,584.74/year; new base salary \$72,013.98/year.
- Geraldine Hassell (Senior Library Assistant), effective 12/18/2023; current base salary \$45,779.18/year; new base salary \$48,068.14/year.
- Deyana Hopson (Supervising Library Assistant), effective 12/18/2023; current base salary \$54,011.39/year; new base salary \$56,711.96/year.
- Justin Jamison (Security Guard), effective 12/18/2023; current base salary \$31,990.77/year; new base salary \$37,856/year.
- Devon Jenkins (Building Maintenance Worker/Security Guard), effective 12/18/2023; current base salary \$34,059/year; new base salary \$39,856/year.
- Theodore Johnson (Monitor), effective 12/18/2023; current base salary \$32,630.59/year; new base salary \$37,856/year.

BOARD OF TRUSTEES OF THE JERSEY CITY FREE PUBLIC LIBRARY

- Fatema Khatun (Monitor), effective 12/18/2023; current base salary \$37,080/year; new base salary \$40,788/year.
- Bridget Lamarr (Security Guard), effective 12/18/2023; current base salary \$31,990.77/year; new base salary \$37,856/year.
- Nancy Mendoza (Supervising Library Assistant), effective 12/18/2023; current base salary \$60,681.67/year; new base salary \$63,715.75/year.
- Sajni Mistry (Supervising Library Assistant), effective 12/18/2023; current base salary \$54,011.14/year; new base salary \$56,711.70/year.
- Pedro Morales (Building Maintenance Worker), effective 12/18/2023; current base salary \$33,450.49/year; new base salary \$37,856/year.
- Barbara Murrell (Supervising Library Assistant), effective 12/18/2023; current base salary \$59,270.82/year; new base salary \$62,234.37/year.
- Deborah Oriol (Supervising Library Assistant), effective 12/18/2023; current base salary \$55,567.43/year; new base salary \$58,345.80/year.
- Osahon Osemwota (Monitor), effective 12/18/2023; current base salary \$35,537.49/year; new base salary \$39,652/year.
- Richard Pardo (Senior A-V Aids Clerk), effective 12/18/2023; current base salary \$52,195.98/year; new base salary \$54,805.78/year.
- Sara Pavone (Senior Library Assistant), effective 12/18/2023; current base salary \$45,677.49/year; new base salary \$47,961.37/year.
- Edwin Perez (Supervising Library Assistant), effective 12/18/2023; current base salary \$68,335.70/year; new base salary \$71,752.49/year.
- Kyre Preston (Building Maintenance Worker/Security Guard), effective 12/18/2023; current base salary \$35,080.77/year; new base salary \$39,856/year.
- Dolores Reyes (Supervising Library Assistant – Bilingual), effective 12/18/2023; current base salary \$58,009.62/year; new base salary \$60,910.10/year.
- Arturo Rivas (Building Maintenance Worker/Security Guard), effective 12/18/2023; current base salary \$34,059/year; new base salary \$39,856/year.

BOARD OF TRUSTEES OF THE JERSEY CITY FREE PUBLIC LIBRARY

- Robert Rivers (Senior Building Maintenance Worker), effective 12/18/2023; current base salary \$40,528.75/year; new base salary \$44,581.62/year.
- Martha Rubio (Supervising Library Assistant), effective 12/18/2023; current base salary \$71,454.01/year; new base salary \$75,026.72/year.
- Don Taylor (Senior Clerk Driver), effective 12/18/2023; current base salary \$49,312.59/year; new base salary \$51,778.22/year.
- Darrow Trice (Building Maintenance Worker), effective 12/18/2023; current base salary \$32,630.59/year; new base salary \$37,856/year.
- Tyara Tucker (Supervising Library Assistant), effective 12/18/2023; current base salary \$59,412.25/year; new base salary \$62,382.87/year.
- Padmini Validum (Accountant), effective 12/18/2023; current base salary \$68,369.34/year; new base salary \$71,787.81/year.
- Carlitos Vasquez (Monitor), effective 12/18/2023; current base salary \$34,262.12/year; new base salary \$37,856/year.
- Grisel Velasquez (Supervising Library Assistant), effective 12/18/2023; current base salary \$54,352.16/year; new base salary \$57,069.77/year.
- Marisol Velez-Rivera (Building Maintenance Worker), effective 12/18/2023; current base salary \$33,450.28/year; new base salary \$37,856/year.
- Kirk Williams (Building Maintenance Worker/Security Guard), effective 12/18/2023; current base salary \$35,080.77/year; new base salary \$39,856/year.
- Shandor Wine (Building Maintenance Worker), effective 12/18/2023; current base salary \$35,387.38/year; new base salary \$38,926.12/year.

Moved: Secretary Harris. **Seconded:** Superintendent Fernandez. All present voted yes.

Resolved: that the Board of Trustees of the Free Public Library of Jersey City hereby authorizes the above noted personnel actions.

Old Business: No old business was raised.

New Business: No new business was raised.



BOARD OF TRUSTEES OF THE JERSEY CITY FREE PUBLIC LIBRARY

Public Presentations: No member of the public addressed the Board.

Adjournment: Secretary Harris moved to adjourn the meeting; Trustee Modi seconded. The Annual Meeting of the Board of Trustees of the Jersey City Free Public Library was adjourned by unanimous voice vote at 8:30 P.M. on Tuesday, January 23, 2024.

ACTION: APPROVAL OF MINUTES

Motion: Auslin

Second: Harris

TRUSTEE	YES	NO	ABSTAIN	ABSENT
President Nur-E F. Rahman	X			
Secretary Curt Harris	X			
Treasurer Oren Auslin	X			
Supt. Norma Fernandez	X			
Vivian Brady-Phillips			X	
Vishesh Modi				X
Megan Morey				X

February 13, 2024

SEAL: