

**JERSEY CITY FREE PUBLIC LIBRARY**  **CARD APPLICATION**

**PLEASE PRINT:**

Name of Applicant \_\_\_\_\_  
Last First Middle or Initial

Name on Mailbox, if last name is different \_\_\_\_\_

Residential Street Address \_\_\_\_\_  
Number & Street

City State Zip Code  
Mailing Address – If Post Office Box \_\_\_\_\_

City State Zip Code  
Home Phone (Please indicate if cell phone) (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Work Phone (Please indicate if cell phone) (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

E-mail \_\_\_\_\_ Fax # \_\_\_\_\_

*If you do not live in Jersey City and qualify for a library card because you attend school here or work here, please provide either the school or the employment information below and proof of address as indicated on the back of this form: If you live in Hudson County you can get a card as a reciprocal borrower – current proper ID and proof of address is necessary.*

School Name \_\_\_\_\_ Last Grade Completed \_\_\_\_\_

School Address \_\_\_\_\_  
Number & Street Zip Code

Employer's Name \_\_\_\_\_

Employer's Address \_\_\_\_\_  
Number & Street Zip Code

Business E-mail \_\_\_\_\_ Business Fax # \_\_\_\_\_

*The following information will be used to help us plan our programs and services:*

**Applicant's Birth Date** (Month / Day / Year) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ **Please check one:**  Male  Female

Check one language other than English that you would like the Library to buy books in:  Arabic  Chinese  French  German  Greek  Gujarati  Hindi  Urdu  Italian  Korean  Polish  Russian  Spanish  Ukrainian  Tagalog

*Please read back of this page. Parents/Guardians – Please fill out information and place signature where requested – OVER*

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**Parental Authorization of Library Card for Child Under Age 14**

I hereby authorize the **Jersey City Free Public Library** to issue a Library card to my child whose full name is:

**Please Print Child's Name** \_\_\_\_\_

**Agreement of Responsibility**

I acknowledge that by requesting (the **Jersey City Free Public Library**) to issue this card, I have agreed to pay fines for late returns or charges to replace lost items, if my child does not pay these fines or charges. \_\_\_\_\_

*Signature of Parent, Guardian or Caregiver (Please specify designation AFTER signature)*

**To be completed by Library staff member: Cut below on dotted line, and return to Patron with new Library card.**  
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You can access the Library Web page at <http://www.jclibrary.org>. Please keep the following information about your library card in a safe location:

Your PIN is \_\_\_\_\_ Your Card needs to be renewed by: \_\_\_\_\_ Barcode and User ID 27954 \_\_\_\_\_

Name \_\_\_\_\_

# JERSEY CITY FREE PUBLIC LIBRARY CARD APPLICATION

*(APPLICATION FORM ON REVERSE SIDE)*

**Thank you for using the Jersey City Free Public Library and for applying for a Library Card.** Because of the high cost of library materials and the frequency with which many Jersey City residents move to new addresses, we ask that you provide us with the documents described in the sections below. We know you will make good use of your Library Card!

**Residents of Jersey City:** Anyone high school age or above must show the following documents:

- A photo ID (such as driver's license, school or work ID, current passport)
- Proof that you live in Jersey City, sent to you at your current Jersey City address through the mail within the past **60** days (such as a current gas/electric or water bill, medical statement, bank or credit card statement, postmarked handwritten envelope, computer generated bill or other legitimate mail, recent online bank statement or bill which shows your current address, displayed on your smart phone).

**NOTE:** A post office box can be used as your mailing address, but you must **ALSO** provide us with proof of your Jersey City residential street address.

- The following are **NOT** acceptable as proof of address: leases or junk mail.

**Non-resident students** enrolled in Jersey City schools or colleges are eligible to apply for a free JCFPL library card. Please show a current student photo ID and current tuition bill or class schedule, as well as evidence of your residential address such as the proofs listed above.

**Non-resident employers and employees** working in Jersey City are eligible to apply for a free JCFPL library card. A current payroll stub, together with a photo ID and current residential address information such as the proofs listed above must be presented.

**Reciprocal Borrowers:** Anyone who lives in Hudson County, but in a municipality other than Jersey City, is eligible for a JCFPL card. Please present your library card from your hometown library, photo ID, and evidence of your Hudson County residential address such as the proofs listed above.

**Authorizing Library Card Issuance to Your Child or Children:** Children under age 14 who reside in Jersey City are eligible for a free library card. We ask that the parent or guardian of each minor child authorize the card issuance. Please read the information in the next paragraphs, outlining your responsibilities if we issue a card to your child or children. By signing this form, you give the Library permission to issue a card to your child and agree if your child does not pay fines for late returns or lost items, you will pay for them.

You can check on the status of your child's account with the Library through our web page, [www.jclibrary.org](http://www.jclibrary.org) by clicking on the Catalog link, and then on User Services, then entering your child's user ID (barcode on card) and PIN, or by calling the Library that your child uses and giving the staff member the information. **Please inform us promptly if you and your child change your phone number or move to a new address, and provide proof of the new address as indicated above. Please fill out a separate form for each child.**

**Library Card Renewal:** Library cards will be renewed annually at no charge to the holder if the cardholder is in good standing. **Before your card can be renewed, all outstanding bills must be paid in full.** In order to renew your library card, you will be required to show a photo ID and the same evidence that you live in Jersey City that is required to get a new library card, such as the proofs listed above.

**\*\* Please return Application to any department at the Main Library, or any Branch Library or the Bookmobile. \*\***